Complete and Submit An Eagle Scout Application

How to Complete and Submit Your Eagle Scout Rank Application Form

Completing the Trail:

It is recommended that the applicant use this instruction document as a personal checklist to ensure that the Eagle Scout Rank Application Form has been properly prepared prior to its submission to Mayflower Council. If an application is missing or contains any inaccurate information, it cannot be processed – Mayflower Council cannot make changes to a filed application. Following and reviewing these instructions carefully with your Unit leader and committee chair prior to their signing the application can avoid processing delays.

- Download and use the current Eagle Scout Rank Application form from this page. The application form is a fillable PDF.

Important Note: It is strongly recommended that you first save the downloaded form to your computer and then reopen it using Adobe Acrobat Reader. If you do not follow this procedure, you may have difficulty inputting data to the form and/or saving the form for future editing. If you choose to print out a paper copy of the Application and fill out the information by hand, you must fill in the information in black or blue ink (no pencil).

- **Name and Personal Information:** Print your full name, as you would like it to appear on your Eagle Certificate (no more than 30 characters, including punctuation and spaces). If filling out by

hand, do this at the top of Page 2 as well. Provide your complete address and Unit designation information, including zip code.

- **Date became a Scouts BSA (Venturer)**: This is the date you became registered as a Scouts BSA (Venturer) by the Scouting America National Service Center. Obtain this date from Mayflower Council by sending your name, unit, and town in an email to: JoiningDate@mayflowerbsa.org.
- **Dates of First Class and Star Boards of Review:** Get these dates from your Unit Advancement Administrator. This individual has access to your official records through Internet Advancement. There must be at least four (4) months separation between the date of the First Class Scout Board of Review and the date of the Star Scout Board of Review and at least six (6) months separation between the date of the Star Scout Board of Review and the date of the Life Scout Board of Review.
- **Date of Birth:** All Eagle Scout rank requirements, other than the Eagle Scout Rank Board of Review, must be completed before your 18th birthday.
- **Requirement 1** – Active for Six Months: There must be at least six (6) months separation between the date of your Life Scout Board of Review and the date you apply for the Eagle Scout rank.
- **Requirement 2** – References: Follow the guidance provided in the document entitled: Eagle Scout Letters of Reference Procedures. Provide each reference's complete name, full mailing address (including zip code) and telephone number (including area code). Do not alter or delete any of the Reference categories listed under Requirement 2.
- **Requirement 3** – Merit Badges: List only 14 Eagle-required badges and seven (7) others. Dates are very important here. The list must include four (4) Eagle-

required merit badges, together with two (2) other merit badges, with dates that precede the date you achieved the Star Scout rank and three (3) additional Eagle-required merit badges, together with two (2) additional other merit badges with dates that precede the date you achieved the Life Scout rank. Request that your Unit's advancement administrator confirm all dates via Internet Advancement prior to filing the Eagle Scout Rank Application form with Mayflower Council. On merit badge numbers 8, 9, and 11, cross out the badges not being claimed as "Eagle required". If a crossed out badge was earned, it can be re-entered as one of numbers 15 through 21. For example, if you have earned Emergency Preparedness but not Lifesaving, you should cross out the word "Lifesaving" in box 8. If you have earned both these merit badges and wish to claim Emergency Preparedness as your Eagle-required merit badge, you should cross out the word "Lifesaving" in box 8 and insert it into one of the boxes 15 through 21. For each merit badge, enter the number of the Unit you were in when that merit badge was earned.

- **Requirement 4** – Position of Responsibility: Re-enter the date of the Life Scout Board of Review and then identify only those positions of responsibility held after that date and before your 18th birthday. Do not put "Present" as a date. If you held the position until the day before your 18th birthday, use that date as the termination date of the position. The only leadership positions creditable under Requirement 4 are those listed on the application form.
- **Requirement 5** – Service Project: Provide the name of your Eagle Scout Service Project and the grand total of hours spent on it. The total hours should match what is recorded on "Project Report Page B" in the "Eagle Scout Service Project Report" section of the Eagle Scout Service Project Workbook. Provide the date the service project was completed (i.e., the date the final

signature was secured on your Eagle Scout Service Project Report).

- **Requirement 6** – Unit Leader Conference: Provide the date of your Unit leader conference. This date must be before your 18th birthday.
- **Statement of Ambitions and Life Purpose / Listing of Leadership Outside Scouting:** Prepare your statement of ambitions and life purpose. This statement should address the question: what do you want to do with your life at this point in your life? Provide a list of positions held outside of Scouting and the activities you've been involved in. This will provide the Board of Review with some insight into what else you have been doing. This can be uploaded with your Eagle Scout Application in the same form.
- **Certification By Applicant:** Sign and date the application form and provide your telephone number.
- **Unit Leader Signature:** Obtain the signature of your Unit leader and provide that leader's telephone number and date of signature. If a parent of the candidate is the Unit leader or committee chair, the application form must still be signed by them, certifying that all the information provided therein is correct.
- **Unit Committee Chair Signature:** Obtain the signature of the Unit committee chair and provide that leader's telephone number and date of signature.

The completed Eagle Scout Rank Application form does not have to be received by Mayflower Council prior to your 18th birthday, but you must have completed all the requirements 1 through 6. You are certifying this by your signature and the signatures by your Unit leadership. Delay in submitting your Application to Mayflower Council could impact your ability to have your Eagle Scout Rank Board of Review within the time allowed by Scouting America.

Final Steps: Submit an Eagle Scout Application to Mayflower

Council.

- **Scan the Completed Form:** Scan both sides of the completed Eagle Scout Rank Application Form and Contact Page (B). Save it as a PDF file.
- **Electronically Submit the Completed Form:** Please submit all required documents using the To Submit Eagle Scout Application link
- **Provide Eagle Project Data**: "To Submit Project Data" and enter the requested information concerning the Eagle Scout Service Project. NOTE: This information is optional but it is used by National to show the amount of work Scouting is giving back to the community.
- **Letters of Recommendation**: Refer to Eagle Scout Reference Letter Procedures . The Unit's advancement administrator, or other designated contact person, will retain the letters UNOPENED for delivery to the Eagle Scout Rank Board of Review. The scout should not be in possession of the reference letters.
- **What to Expect After the Eagle Board of Review**
  The Eagle Scout Service Project Workbook is returned to the Scout at the end of the Board of Review. The Eagle Certificate will be mailed directly to the Scout, once it arrives from the National Council office.

Scouting America Mayflower Council – Advancement Committee – July 26, 2026

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100th Anniversary of Camp Resolute

Come join current and past staff, campers, and leaders as we celebrate this milestone. Tour the camp, share your memories, re-engage with friends from the past! The afternoon will begin with activity stations open for your enjoyment, a re-dedication of memorial park, then a barbecue, formal parade and retreat, special presentations, and a closing campfire that we hope you will participate in. We will have displays of memorabilia to share as well.

This event is open to all past Resolute and Day Camp staff, campers, leaders, and their families!

Come for the whole time or come when you can.

There will be memorabilia items to purchase, commemorative coin, belt buckle, and lapel pin. All attendees will receive a 100th Anniversary patch.

Registration Deadline: July 13, 2019

CLICK HERE TO REGISTER

Independence Day

The Marlborough and Canton Service Centers will be closed on Thursday, July 4th in honor of Independence Day.

Fund Your Adventures With Popcorn

Want To Earn Enough Money To Fund ALL of Your Scouting Adventures?

One of the best fundraisers for a Scout is selling Trail’s End Popcorn. It teaches your Scout important life skills, it can fund their Scouting adventures, earn college scholarship money, and earn great prizes for both scouts and units. Trail’s End would like to send one Support Local Scouting banner and one Square Reader directly to the first 1,500 pack and 1,500 troops to register for this fall that are new to fundraising with Trail’s End. Registration deadline is July 31st.

Read More

June Roundtable

Click here to download the PDF of June Roundtable handouts.

National Duty To God Award

Mayflower Council congratulates Michael P. Healy for receiving the National Duty to God Award at the Duty to God Award Breakfast at the 2019 Boy Scouts of America National Annual Meeting posthumously.

Michael P. Healy was the leading figure in enabling youth and adults of Unitarian Universalist faith to enjoy Scouting. He founded the Unitarian Universalist Scouter's Organization and served as its first President. He led the creation of the Unitarian Universalist Society of Oneonta Living your Religion religious emblem for Unitarian Universalist youth. He worked tirelessly with Boy Scouts of America leadership and with the leadership of the Unitarian Universalist Association to resolve policy differences. He organized Unitarian Universalist participation in several Boy Scouts of America National Jamborees.

Mike also was a leader in the Boy Scouts of America's National Religious Relationships Committee. He also founded the Religious Relationships Committee of the Northeast Region and served as its first chair. Mike served as unit level leader, Council President of Knox Trail Council, Area President of the New England Area of the Northeast Region and member of the Northeast Region Executive Board. Mike was awarded the Eagle Scout Award, National Eagle Scout Association Outstanding Eagle Scout Award, Silver Beaver Award and Silver Antelope Award. He was a founder and vigorous supporter of the Harbor to Bay bicycle ride to combat AIDS.

Mike had an interesting career. He initially was an engineer working with Raytheon Corporation as part of the team with the Apollo Moon Landings. He then wanted to work more with people and for almost 30 years was a general practice attorney in Holliston Massachusetts. Finally, he was preparing to become a Unitarian Minister, earned a Master of Divinity degree and was

completing internship in preparation for ordination as a Unitarian Minister when he Went Home on March 6, 2016.

Mike is survived by his wife Cathy, three children and nine grandchildren.

Silver Antelope Award

Mayflower Council would like to congratulate Chris Thorp as a recipient of the Silver Antelope Award. The Silver Antelope Award is conferred by the National Court of Honor of the By Scouts of America upon nomination by the region for distinguished service to youth. The award is made for noteworthy service of exceptional character to youth by registered Scouters within the territory under the jurisdiction of the Northeast Region.

Chris has received many awards during her 32 years in Scouting, including the Silver Beaver Award, Venturing Leadership Award, Order of the Arrow Founder's Award, 50-Miler Award, Scoutmaster's Award of Merit, and Scoutmaster's Training Award. She is a Vigil Honor member of the Order of the Arrow, a recipient of the District Award of Merit and Advisor's Key, and has earned Wood Badge. Her proudest moments occurred when she was able to accompany her son, Robert, and daughter, Jennifer, on separate trips to Philmont.

Chris has filled a number of positions at the unit level including den leader, Webelos leader, den leader coach, committee member, Assistant Scoutmaster, and Scoutmaster. She currently serves as Crew Advisor. She has served as the district committee chair and the district camp promotions chair. At the council level, she has been training chair, vice chair and chair of camping, program vice president, and lodge

adviser, and is currently activities and civic service chair. She currently sits on the Area 1 committee. She also served as host council representative to National Camp School for Camp Resolute for 10 years.

Now that she is retired, Chris has joined Camp Resolute as director with the goal of ensuring that the camp became accredited by the American Camp Association like Philmont, Northern Tier, and Sea Base.

Chris credits her success in Scouting to having the full support of her family. While her husband, Tom, is not involved in Scouting, he and her children have made many sacrifices so she could fully immerse herself in Scouting, for which she is grateful. She and Tom live in Maynard, Massachusetts.

Upgrades to Internet Advancement Now Live

Good news for unit leaders who use Internet Advancement to track their Scouts' progress along the Scouting trail. The BSA has introduced an array of upgrades designed to make your life easier. The improvements make inputting advancement updates faster, allow leaders to search advancement history in a snap and give Scouters more control over printable reports – like the kind used to make purchases at the Scout Shop.

June Training Newsletter

Mayflower training dates 2019-2020 (06-04-19)