

# Charter Renewal Let's Get It Done!

It is that time of the year again, time for charter renewal. The recharter link is open and can be found [here](#). There are a few things to remember to make the recharter process simple:

1. If you have applications to turn in, turn them in before you start the process so we can enter those in. Otherwise you will need to input those in during the process.
2. All registered adults must have an updated background check form on file to remain registered. If you're not sure if you turned one in, you can contact Marcella at the service center to verify.
3. If you have not received your access code or have misplaced it, contact your district executive or commissioner and we will get it to you. Remember to register as a new user first and set up your password. After that you can use the regular log in.
4. Instructions on online rechartering can be found [here](#).

Good luck and as always, contact your district executive if you have questions.