Eagle Letters of Recommendation Procedures

On your *Eagle Scout Rank Application*, you are asked to list a number of individuals that are willing to provide a recommendation for you as an Eagle Scout candidate. You should ask each of these individuals to write a brief letter on your behalf describing your worthiness to become an Eagle Scout.

You need to request letters from:

- Your parents;
- A teacher, guidance counselor, or staff member at your school;
- A religious reference from someone at your place of worship (if none, you must have your parents address in their letter how you meet your "Duty to God" and demonstrate "Reverence", as you promise to do when you recite the Scout Oath and Law);
- An employer , if you have or had one; and
- Two (2) other people, who know you well.

When you ask someone to write you a letter, you should give that person a copy of the document entitled *Eagle Scout Reference Letter Request* and a pre-addressed, stamped envelope. The document should be used by your reference as guidance regarding the type of information being requested and the envelope is to be used for submitting the reference letter.

The pre-addressed, stamped envelope should be addressed as follows:

- In the upper left hand corner of the envelope (return address), provide the name and address of the person writing the letter.

- The envelope should be addressed to the advancement administrator of your Unit or other contact person designated by your Unit.
- In the lower left of the envelope, provide the words: “Eagle Recommendation For (insert YOUR NAME here)”.

The Unit’s advancement administrator, or other designated contact person, will retain the letters
UNOPENED for delivery to the Eagle Scout rank board of review.

DO NOT WAIT UNTIL THE LAST MINUTE TO ASK FOR THE LETTERS.

Mayflower Council – June 1, 2018

BOY SCOUTS OF AMERICA
MAYFLOWER COUNCIL

EAGLE SCOUT RECOMMENDATION LETTER REQUEST

The Scout below must appear soon before a “Board of Review” to satisfy the requirements for the highest rank in Scouting – Eagle Scout. You, who know them best, can supply evidence of his/her adherence to the Principles of Scouting in their daily life. Please write a frank, confidential appraisal of the Scout’s dependability, citizenship, leadership, and consideration of others. Your comments will be kept strictly confidential and will be seen, not by the Scout, but only by the members of the Board of Review. After completing your letter, please place it in the provided pre-addressed envelope and mail it.

Scout’s name: _____ Phone #_____

Using the four points listed below, please give your observations concerning the Scout. Feel free to add any other observations that you think are pertinent.

The **Scout Oath** or **Promise** and the **Scout Law** are the code of

ethics by which a Scout strives to live.

Scout Oath or Promise

On my honor, I will do my best to do my duty to God and my Country and to obey the Scout Law;

to help other people at all times;

to keep myself physically strong, mentally aware, and morally straight.

Scout Law

A scout is trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean and reverent.

- Describe how well he/she puts into practice in their everyday life, the principles embodied in the Scout Oath or Promise and the Scout Law.
- Give information relating to his/her ability and willingness to accept and "follow through" on responsibilities.
- Describe his/her attitude relative to instruction and criticism.
- What recommendations would you make to the Scout for improvement?

Thank you very much for taking the time to provide this letter of recommendation to us. The input of people like you is very helpful to the Board of Review as it considers the Scout's readiness to become an Eagle Scout.

Mayflower Council Advancement Committee