

# Online Registration for Adult Leaders

**Now available!** Updates have been made to the national registration system that allows us to accept adult applications online. Now your unit can skip the paper and use a much more efficient and secure method to register adults.

In compliance with Massachusetts law, our council's policy is to ensure that adult volunteers have the required Criminal Offender Records Information (CORI) before registering with the BSA and working with youth. This process is separate from the online registration system and should be completed before registering, just like submitting hard-copy adult applications.

The unit (chartered org. rep. or assigned delegate) approves online adult applications. Please watch the video below for review. If a volunteer is approved by the unit but doesn't have the required CORI completed, we will suspend registration until the CORI has been verified. The applicant and unit key-3 will be notified if registration is suspended.

With this in mind, online adult applications are live and **effective January 1, 2023: adult applications are to be completed and submitted using the BSA Online Registration System.**

Please be aware that online registration is not currently available for youth-to-adult transfers. Paper applications are still needed for this function, but you can email the electronic version of the adult application to [membership@mayflowerbsa.org](mailto:membership@mayflowerbsa.org).

We know that some will recognize this as another significant change to their routines. However, we all know that a Scout is

Brave (and Cheerful).

Please contact the Membership & Unit Service Team if you have any questions or join us during any of our upcoming Live Office Hours, where we can answer all your questions.



The banner features a dark blue header with the Boy Scouts of America logo on the left and the text "Online Registration Tools" in white. On the right, the Boy Scouts of America logo and "BOY SCOUTS OF AMERICA" are displayed. Below the header, the text "Video Tutorials" is written in a large, blue, serif font. A hand on the left holds a smartphone displaying a mobile version of the registration tool interface. On the right, a laptop displays a desktop version of the same interface. A large, semi-transparent play button icon is centered over the laptop screen. The laptop screen shows a dashboard with the following data:

16	0 Days	6
Total Applications Last 30 days	Average processing time Last 30 days	Application in Progress Last 30 days

Below the dashboard, there is a "Pending Summary" section with a list of application statuses and a "VIEW" link for each:

- 16 Pending Acceptance VIEW
- 0 Pending Applicant Response VIEW
- 0 Pending Acknowledgement VIEW
- 0 Pending Payment VIEW
- 0 Pending Refund VIEW
- 0 Pending Review VIEW
- 0 Pending Reassignment VIEW
- 0 Pending Applicant Acceptance VIEW
- 0 Closed VIEW
- 0 Completed VIEW

An "Alerts" section on the right shows a pie chart and a notification: "0 - 14 Days since submitted".